### **Environmental Responsibility Programs**

We assist our clients with responsibly retiring their computers, cell phones, and other electronics. With over 50 clients, this program helps to ensure a cleaner environment.

We ensure that all of our facilities adopt a green approach by recycling paper and equipment. We also encourage our employees to adopt a green approach at home, resulting in the potential to impact over 3,000 people/homes across the globe.

We completed a project that changed the building's lighting infrastructure to Light Emitting Diodes (LED), the next generation in technology. This change to LEDs will have a one-year return on investment, having drastically reduced the facility's annual energy consumption.

The building our home office is located in just underwent a multi-million dollar renovation using eco-friendly building materials, creating an abundance of natural lighting and installing state of the art electronic technologies which is helping to reduce energy costs.

Worldwide TechServices has formed relationships with companies that are in full compliance with EPA guidelines and government regulations for the recycling and destruction of electronic equipment and as such have not been subject to any environmental penalties or fines.

#### **Total Recycling Initiatives**

Each year we recycle a variety of products. Our goal is to always recycle more pounds of recyclable products than the previous year!

Year	Pounds
2016	46,200
2017	YTD 22,800

In a single effort in, Worldwide TechServices recycled 4,458 pounds of material from its home offices in its continuing effort for a cleaner environment.

Material	# of Pallets	Gross
LightIron	5	858
Metal -Office Equipment	5	2704
Printers	1	594
Wood -Office Equipment	1	158
Wood- Packing	<u>1</u>	<u>144</u>
	13	4458

All of our technicians are trained to responsibly recycle products whenever possible.

## Paper waste

We use Shred-IT for all of our confidential paper waste. We saved 21.268 trees so far in the year of 2017.

### **Carbon Footprint**

Worldwide TechServices has taken initiatives to reduce its carbon footprint. We have moved much of our workforce into virtual settings, thus allowing WWTS to close a number of office s. Going virtual in these areas eliminated the need for employees to commute to the office, resulting in a reduction of carbon emissions. By taking these actions, WWTS eliminated energy consumption, facility emissions and waste from these locations.

#### Van Refresh Program

Every 4-5 years Worldwide TechServices refreshes its fleet of cargo vans with newer current models therefore improving fuel economy and reducing emissions. The van refresh program will continue through 2017. We currently have purchased 166 new 2017 GM vans. By the end of year all of our vans will be 2017 model years.

Van model years	Total Vans	Miles driven	Gallons of gas consumed	Av mpg	Fuel Emissions avoided in gallons
2012-2017	275	10,081,373	743,836	14	173,831

We are equipping all of our New 2017 vans with Derive software. The addition of this software will result in many benefits such as

Benefits of Derive Software per vehicle.	
<b>Lower Idle time</b> - on average idle time reduced by 4.5 hours per day	
Less Fuel Burn - on average 0.6 gallons per hour less is used	
Lower CO2 Emissions- on average a savings of 57 pounds per day	
Lower Cost in idle/day-on average \$7.00 per day	
Lower Cost in idle/year-on average \$2,500 per year	
6% fuel savings annually	

Adding Derive software in all of our Fleet Vans will help us reach our goal of reducing greenhouse gases from our vans by 50 pounds per day!

In addition to Derive software in our vans, we have installed GPS tracking in all of our vans. We have seen an overall increase in driver awareness and a reduction in vehicle accidents, which has helped reduce worker's compensation claims. GPS tracking has also helped reduce van engine idle time, speeding, hard braking and hard cornering.

first 90 days of GPS	two years after GPS
Average idle time per van per week was 3.5 hours	1.2 hours
Average speeding alerts per week was 200 alerts	23 alerts

Reducing our idle time by more than half each week has helped us eliminate 36,960 pounds of CO2 that normally would enter the atmosphere.

## **Safety**

There are a variety of actions we can take every day to ensure the safety of ourselves and the ones we love. Worldwide TechServices publishes "Play It Safe", a monthly email that provides safety tips on a variety of topics to inform employees on how and why to play it safe.

Date	Topic
Jan-16	Winter Driving Safety
Feb-16	Get a Good Night's Sleep
Mar-16	Never Text and Drive
Apr-16	How to Exercise Safely
May-16	Hurricane Safety
Jun-16	Tick Safety
Jul-16	Beat the Summer Heat
Aug-16	Slips, Trips and Falls Safety
Sep-16	Time for School Again
Oct-16	Parking Lot Safety
Nov-16	Hand Tool Safety
Dec-16	Holiday Safety
Jan-17	Icey Walkways
Feb-17	Valentine's Day
Mar-17	Traffic Laws
Apr-17	Lift With Your Legs
May-17	Texting and Driving
Jun-17	Clean Work Area
Jul-17	July Cleanup
Aug-17	Reaching Too Far

# **Safety and Technical Videos**

In 2015 WWTS created our own Audio-visual department. WWTS writes, films and produces our own internal Safety and technical videos using state of the art video making equipment and software. Creating our Audio-visual department has allowed us to spread our safety message to all of our employees via online training and testing thus eliminating the need for paper books, paper testing materials, the need to use lights, electricity, heat or air condition in daily classrooms.

### **Eco-Friendly Tips**

Everything is green these days - from socks to hair spray to automobiles - and for a good reason. This is the only planet we have. It is in the news, in politics, in fashion, and even in technology. You can hardly escape it on the internet and now there is even a Planet Green TV network where you can enjoy eco-friendly entertainment 24 hours a day. What a world we live in.

All this is great. But if you are like us there seems to be a green overload or as we call it – Green Fatigue. That's why Worldwide TechServices is making "how to go green" a little easier. On a regular basis Mr. Green publishes simple, to the point "Green Tips." The best Goals for energy conservation start as friendly quick tips! Every year we strive to be Greener than the last!

Date	Topic
Jan-16	Green Fireplaces
Feb-16	Green Cabin Fever
Mar-16	Green Windows
Apr-16	Green Spring Cleaning
May-16	Golfing Green
Jun-16	Green Picnics
Jul-16	Green Camping
Aug-16	Green Butterflies
Sep-16	Back To School Green
Oct-16	Green Fall Planting
Nov-16	Green lights
Dec-16	Green Holiday Party
Jan-17	News Years Green Decorations
Feb-17	Energy Saving Lightbulbs
Mar-17	Carpooling
Apr-17	Recycling Books
May-17	Reduce Driving Speed
Jun-17	Turn of Lights
Jul-17	Green Crafts
Aug-17	Recycle Metal

### **Code of Conduct**

Worldwide TechServices makes sure we follow the Electronics Industry Code of Conduct. We make sure we are compliant in the following categories.

- Labor
- Health and Safety
- Environmental

- Ethics
- Management System

## **Social Responsibility Programs**

As we do business in more than 100 countries, Worldwide TechServices depends on sustainable communities. We help create strong communities by assisting in local solutions that improve quality of life.

#### **Book and Food Drives for a Non-Profit Organization**

Worldwide TechServices has an ongoing book and food drives for an anonymous local family services organization to help ease their expenses. This non-profit organization works to promote public awareness and understanding of the needs and issues specific to the developmentally delayed and their families.

In addition to the book and food drives, WWTS employees helped set up decorations and served food for their annual holiday themed parties such as New Years, 4<sup>th</sup> of July, Thanksgiving, etc.

#### St Jude Children's reseach Hospital

Every year Worldwide TechServices makes a small donation to St. Jude's hospitals by holding a local golf event.

#### **Lazarus House**

During the December Holiday season, Worldwide TechServices adopted families from the Lazarus House annual Tree Giving for underprivileged families.

#### **Recreational Adult Resource Association**

Worldwide TechServices has a partnership with RARA (Recreational Adult Resource Association) where employees regularly volunteer their time to go onsite at RARA to decorate for their holiday dances.